

KINGSWOOD EARLY YEARS CENTRE – NURSERY – REQUEST for EXTENDED SESSIONS

(wraparound and/or lunch club)

We are very fortunate at Kingswood to be able to offer parents extended hours within our nursery setting. If you would like your child to have extended sessions in our nursery then this does need to be booked in advance so that we can ensure that there is sufficient staff to enable this to happen. If your child has been accessing extended hours, or you wish to change the number of sessions then we ask for four weeks notice. If parent’s book extended sessions it is with the understanding that all illnesses, and absences will be charged for.

Each additional session booked is £15 for three and four year old children.

Invoices are sent out in advance on a monthly basis and should be paid in full the first week of each month, otherwise care could be refused. Payments should be made directly into the schools bank account through our ‘Wise Pay’ system. Further details to follow.

Child’s name: _____

Details of sessions required:

Day extra session(s) required:	Morning session (8.30 – 11.30pm) £15 for 3 & 4 year olds.	Lunch session (11.30 – 12.30pm) £5 – bring a packed lunch	Afternoon session (12.30 - 3.30pm) £15 for 3 & 4 year olds.
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Parent/carer signature:

‘I agree that when the additional hours have been confirmed I will pay the monetary amount involved in the first full week of each month’.

Prices increase as at 1st September 2017